



Board Calendar

Deadlines from the IAC Bylaws and Policy & Procedure Manual

January	
January 1	Rules: New rules go into effect <i>Ref. P&P Section 221</i>
January 1	Sequences: new sequences take effect <i>Ref. P&P Section 229</i>
	Emeritus Awards: when a board member leaves, determine if they have served for 10 years or longer. <i>Ref. P&P Section 404</i>
	Elections: Nominating Committee Appointed (6 months prior to Annual membership Meeting) <i>Ref. Bylaws, Article VI Elections, paragraph 1</i>
February	
February 1	Hall of Fame: Nominations Deadline <i>Ref. P&P Section 210.3.1.1</i>
	Board meeting: notice with agenda 30 days in advance (spring). <i>Ref. Bylaws, Article III Board of Directors, Section VII</i>
March	
	Board meeting: President calls regular meetings twice each calendar year (spring) <i>Ref. Bylaws, Article III Board of Directors, Section VII</i>
April	
	Elections: Nomination petitions submitted 75 days prior to first day of voting. <i>Ref. Bylaws, Article VI Elections, paragraph 3(b)</i>
	Elections: Nominating committee meets no later than 70 days prior to voting's first day. <i>Ref. Bylaws, Article VI Elections, paragraph 3(c)</i>
May	
	Elections: Voting begins (electronic ballot) 30 days prior to the IAC Annual Membership Meeting <i>Ref. Bylaws, Article VI Elections, paragraph 2(b)</i>
May/June	Elections: Candidates profile, bio and position statements in IAC official publications <i>Ref. P&P Section 218</i>
June	
June 1	Annual Awards: Deadline for nominations <i>Ref. P&P Section 203</i>
	IAC Annual Membership Meeting: send notice with agenda 30 days in advance. <i>Ref. Bylaws, Article IV Membership, Section VIII</i>



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Elections: Voting begins electronically 30 days prior to IAC Annual Membership Meeting

Ref. P&P Section 218

Written Ballots: board determined issue(s) that require a written ballot must be supplied with notice of membership meeting. Written ballots are given a 3-week response time.

Ref. Bylaws, Article IV Membership, Section VII

July

July 1

Rules: deadline for rules proposal submissions

Rules: Emergency rule change proposals are accepted at any time

Ref. P&P Section 221

Hall of Fame: 2 weeks prior to the IAC Annual Membership meeting the name of the selected candidate(s) for induction will be submitted to the IAC President.

Ref. P&P Section 210.4.2.(h)

Elections: Voting ends electronically 7 days prior to IAC Annual Membership meeting

Ref. P&P Section 218

July/Aug

IAC Annual Membership Meeting: Election results announced

Ref. Bylaws, Article IV Membership, Section VIII

August

Rules: Rules proposals - Member comment period – 30 days

Ref. P&P Section 221

Sequences: proposed sequences will be posted on the IAC website for member comment for a minimum of 30 days.

Ref. P&P Section 229

September

The Nationals Contes Director will inform the IAC President of the Nationals Jury composition no later than 2 weeks prior to the first day of the contest.

Ref. P&P Section 506

Rules: Nationals rules proposals submission accepted one week after close of event.

Ref. P&P Section 221

October

Board meeting: Send meeting notice with agenda 30 days in advance. (fall)

Ref. Bylaws, Article III Board of Directors, Section VII

November

Board meeting: President calls regular meetings twice each calendar year (fall)

Ref. Bylaws, Article III Board of Directors, Section VII

Annual budget: approved at the fall board meeting

Ref. P&P Section 207

Board appoints two Class IV Directors

Ref. Bylaws, Article III board of directors, Section 1.



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Board nominates two members for the Executive Committee

Ref. Bylaws, Article III board of directors, Section IV.

Rules: Rules proposals – shall be approved at the fall board meeting

Ref. P&P Section 221

Sequences: Proposed sequences – shall be approved at the fall board meeting

Ref. P&P Section 229

December

Board Meeting attendance: at end of calendar year calculate board of director's attendance statistics. Board members must attend at least 50% of the meetings.

Ref. Bylaws, Article III, Section V